

GOVERNMENT OF WEST BENGAL
Judicial Department,
Writers' Buildings, Kolkata-700 001

No. 300-JD/XIV/6M-19/15

Dated: 10.08.2017

NOTIFICATION

In pursuance of a Special Recruitment Drive for appointment of some Women Non-official Marriage Officers for registration of marriages under the Special Marriage Act, 1954, applications are invited from the women candidates, who are Indian Citizen possessing the following qualifications and fulfilling the hereinafter mentioned criteria for appointment to the post of Non-Official Marriage Officer for the area and the number of post mentioned below in different police stations of different districts in West Bengal (**Annexure-B**) which will be the working jurisdiction of the Non-Official Marriage Officers.

2. The applicant must have passed Higher Secondary (10+2) or the equivalent examination from a recognized Board/Council/Madrasah of the State Government/Central Government/Union Territory and must have workable knowledge of Computer and well conversant with the language of the area which she likes to apply.
3. Age of the applicant shall not be less than 25 years and not more than 45 years as on the closing date of receipt of the application.
4. The applicant must be a permanent resident of the police station area for which she is applying for and who is a person of repute, has not been convicted by any court of law involving moral turpitude, and is not an undischarged insolvent.
5. The applicant shall not hold a full time employment of the Central Government or any of the State Governments or Central Government Undertakings or any State Government Undertakings or any Institution which receives grant from Central Government or any of the State Governments.
6. The applicant must be able to arrange a telephone connection at her proposed office at her own cost.
7. The applicant shall be able to arrange an office accommodation for not less than 100 sq.ft. carpet area within the police station area for which she is applying for if she is appointed for the said post.
8. The applicant must note that the working days of a Non-Official Marriage Officer shall not be less than five days in a week and the working hours of a Non-Official Marriage Officer shall be fixed by her subject to a condition that at least two consecutive hours shall be within 10 A.M. to 5.30 P.M., every working day.
9. Last date of submission of application is 25.08.2017.

A person cannot apply for the Non-Official Marriage Officer for more than 1 (one) area. Application in enclosed format (**Annexure-A**) alongwith self-attested copies of certificates in respect of age, qualification and proof of residence along with 3 (three) passport size colour photographs (one pasted on the top right side of the application and other two enclosed with the application) and 2(two) self-addressed envelope 22 cm. X 10 cm. must reach the Dy. Secretary to the Government of West Bengal, Writers' Buildings, Kolkata-700 001. Incomplete application and application received after the closing date shall be summarily rejected.

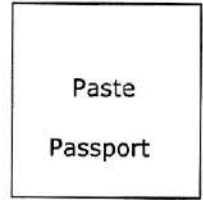
By Order of the Governor,



Secretary to the Govt. of West Bengal

**Application for appointment to the post of
Non-Official Marriage Officer**

Annexure-A



1. Name :
2. Father's/ Husband's Name :
3. Date of Birth :
(Enclose documentary evidence)
4. Present Address :
(Address for communication)
5. Permanent Address :
Also mention name of P.S.
(Enclose documentary evidence)
6. Educational Qualification :
(Enclose documentary evidence)
7. Area for which she intends to be considered :
8. Whether she is a permanent resident of the P.S. are for which she is applying for(Y/N) :
9. Whether she is an Indian citizen by birth /domicile/acquire :
10. Whether she is well conversant with the local language of the area for which she is applying for(Y/N) :
11. Whether she shall be able to arrange office accommodation for not less than 100 sq. ft. Carpet area within the local area for which she applying for the post of Non Official Marriage Officer (Y/N) :
12. Have the applicant ever been convicted by any Court of law for any offence involving moral turpitude (Y/N) :
13. Whether she is an undischarged insolvent :
14. Whether she has workable knowledge of Computer (Y/N) ((Enclose documentary evidence, if any) :
15. Whether she shall be able to provide telephone connection (Y/N) :

NB : Please note that a Non-Official Marriage Officer shall not hold a fulltime employment of the Central Government or any of the State Governments or Central Government Undertaking or any State Government Undertakings or any Institution which receives grant from Central Government or any of the State Governments.

Place :

Date :

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(Signature of the Candidate in full)

Police Station wise vacancies (one vacancy in each P.S area) in different districts is stated hereunder:

District	Police Station	Number of Vacancy
Malda	Chanchal, Englishbazar, Malda	3
Dakshin Dinajpur	Balurghat, Gangarampur, Kumarganj	3
Birbhum	Suri, Rampurhat, Nalhati, Bakreswer	4
Uttar Dinajpur	Islampur, Raiganj	2
Murshidabad	Berhampore, Kandi, Raghunathgunj, Hariharpara	4
Paschim Bardhaman	Chittaranjan, Salanpur, Kulti, Hirapur, Asansol (South), Barbani, Ranigunj, Pandabeshwar, Durgapur.	9
Jhargram	Gopiballavpur, Jhargram	2
Paschim Medinipore	Chandrakona, Dantan, Debra, Ghatal, Kharagpur	5
Purulia	Jhalda, Para, Purulia Rural, Purulia Town	4
Purba Medinipore	Contai, Haldia, Kolaghat, Panskura, Tamluk	5
Alipurduar	Kalachini, Kumargram	2
Nadia	Chakdaha, Kalyani, Krishnanagar, Nabadwip, Ranaghat, Santipur	6
South 24 Parganas	Baruipur, Behala, Bishnupur, Canning, Joynagar, Diamond Harbour, Sonarpur	7
Bankura	Ranibandh, Sonamukhi, Bankura, Bishnupur	4
North 24 Parganas	Baranagar, Bongaon, New Barrackpore, Naihati, Amdanga	5
Purba Bardhaman	Purba Bardhaman Sadar, Ketugram, Purbasthali, Memari, Katwa, Galsi, Bhatar, Jamalpur, Kalna	9
Howrah	Amta, Shibpur, Uluberia, Dasnagar	4
Hooghly	Pandua, Uttarpara, Gurap	3
Kolkata	Bhowanipore, Bowbazar, Chetla, Kalighat, Manicktala, Phoolbagan, Taltola, Sinthi	8
Darjeeling	Phansidewa, Siliguri, Kurseong,	3
Kalimpong	Kalimpong, Jaldakha	2
Coochbehar	Dinhata, Kotwali, Mekhligunj	3
Jalpaiguri	Jalpaiguri, Dhupguri, Falakata	3
	Total	100